
THURGOOD MARSHALL MIDDLE SCHOOL – Lynn, MA

TMMS Building Committee Meeting No. 8 & Working Group Meeting No. 18

Tuesday, June 11, 2013

Staff Development Room, Lynn Voc Tech Annex

10:30 AM

Agenda

1. Selection of the CM at Risk Firm
 - CM at Risk Application to the Inspector General was Approved
 - Selection Committee's Evaluations and Recommendation for CM at Risk
2. Review Information to be provided to MSBA
 - Project Schedule Updates
 - Mass Historical Commission Approval
 - DESE Submittal
3. Design Review
4. Update on Geotechnical, Geo-environmental, Survey
5. Other Business
6. Next Meetings

MARSHALL MIDDLE SCHOOL – LYNN, MA	MEETING MINUTES
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School Building Committee (SBC) Meeting No. 8	June 11, 2013
Working Group Meeting No. 18	
Location:	Lynn Vocational Technical Annex - Staff Development Room
Time:	10:30 AM

Attendees:

Name	Assoc.	Present
Edward Calnan	SBC	Y
Richard Cowdell	SBC/Principal - TMMS	Y
Janet Costin	SBC/ Secretary - Superintendent's Office	N
Michael Donovan	SBC/ISD/Building Commissioner	Y
John Ford	SBC/School Committee + Rep Steven Walsh	Y
Richard Fortucci	SBC/Treasurer/CFO	Y
Thomas P. Iarrobino	SBC/School Committee Secretary	Y
Catherine Latham	SBC/Superintendent	Y
Sue Rowe	SBC/Dir. Curriculum & Instruction	Y
Jaye Warry	SBC/Deputy Superintendent	Y
Charles E. White	SBC/Purchasing Agent	Y
Darren Cyr	Councilor Ward 3	N
Patrick Santerre	TMMS Parent	N
Gene Raymond	Raymond Design Associates (RDA)	Y
Jeffery Luxenberg	Joslin, Lesser + Associates (JLA)	N
Lynn Stapleton	Joslin, Lesser + Associates (JLA)	Y

The meeting was called to order at 10:30 AM.

I. Selection of the CM at Risk Firm

1. The Application to Proceed with CM at Risk Construction Delivery to the Inspector General was approved on May 22, 2013 by letter to the Mayor.
2. It was noted that Joslin Lesser provided a letter in advance of this meeting to the Mayor and a memo to the TMMS Building Committee that outlined the CM at Risk Selection Committee's evaluation of the proposal responses received from the six CM firms that responded to the CM at Risk RFP and their selection of Walsh Brothers, Inc. as the preferred Construction Management firm for the Thurgood Marshall Middle School project. The letter recommended that the Mayor approve the Owner-CM Agreement with Walsh Brothers, Inc.
3. Walsh Brothers, Inc. was introduced to the TMMS Building Committee. Mike Mallett, Project Executive, and Brian Bianchi, Project Manager, were in attendance from Walsh.

II. Review Information Requested by MSBA in April 3, 2013 Letter Authorizing Proceeding to SD

4. *Project Schedule Updates* – A new City Election date of September 7, 2013 was established. The City Council could vote on the Project Funding Agreement as soon as their October 8, 2013 City Council Meeting if the project is approved by the MSBA Board on October 2, 2013. The MSBA will be kept informed of the Election date.
5. *Vote Language* – The vote language was approved by the City Solicitor and the MSBA.
6. *MA Historical Commission Approval* – The Project Notification Form to the MA Historical Commission is complete with the exception of the USGS map of the site that is needed. RDA will ask Nitsch to provide the USGS map.
7. *DESE Submission* - The DESE Submission requirements were completed on June 10, 2013 and a draft was provided for review. Modifications will be made as necessary by the SPED Director, Principal, Superintendent and Deputy Superintendent and the Superintendent will provide the required letter to the DESE. Joslin Lesser will assemble the DESE Submittal and provide to the MSBA.

III. Design Review

8. RDA provided a presentation on the status of the Schematic Design. The site and floor plans were reviewed along with an update on the information gained at the Educational Steering Committee Meetings. Renderings of the school were presented that provided an image of the new school, the massing of the school and its relationship to the neighborhood. The presentation was well received.
9. This presentation was the first opportunity for Walsh Brothers to get an overview of the project.
10. It was noted that the Schematic Drawings would be available for estimating by June 278, 2013 so that estimating could begin July 1, 2013.

IV. Update on Geotechnical, Geo-environmental, Survey, Site, Acoustical

11. The geotechnical and geo-environmental consultants were on site beginning May 23, 2013. RDA is awaiting their reports.
12. The site was researched and a survey was performed. Further survey work will be required in the Design Development phase. RDA is awaiting the preliminary survey plan.
13. Acoustical and vibration analyzes were performed on site. RDA is awaiting the report but the consultant indicated that special wall assemblies for the rear and side facades would be required. There will be no special vibration control required for the foundations.
14. The Water and Sewer Commission will determine whether there is adequate flow to the site.

V. Other Business

15. Joslin Lesser will contact the MBTA once the Schematic plans and massing models are developed.
16. A Schematic Design Working Group was established. Ed Calnan and Mike Donovan will represent the TMMS Building committee and Dr. Latham will attend meetings as her schedule permits.
17. Schematic Design Meetings were scheduled for the following dates:

- Schematic Design Meeting June 18, 2013 10:00 AM Lynn VoTech
- Schematic Design Meeting June 25, 2013 10:00 AM Lynn VoTech
- Schematic Design Meeting July 9, 2013 10:00 AM Lynn VoTech
- Schematic Design Meeting July 16, 2013 10:00 AM Lynn VoTech
- Schematic Design Meeting July 23, 2013 10:00 AM Lynn VoTech

VI. Next Meetings

18. Next Meeting:

TMMS Building Committee Meeting	July 30, 2013	10:00 AM	Lynn VoTech
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VII. Adjourn

19. The meeting adjourned at 11:30 AM.

Respectfully submitted,
Lynn Stapleton
Joslin, Lesser + Associates, Inc.

Thurgood Marshall Middle School, Lynn, MA Tuesday, June 11, 2013

TMMS Building Committee Meeting No. 8 & Working Group No. 18 - CM at Risk Qualifications/RFP **Sign-In List**

Location: Staff Development Room, Lynn Voc-Tech Annex, 90 Commercial St. **10:30 AM**

Signature	Name	E-Mail Address	Contact Info / Phone #
1 <i>in attendance</i>	Catherine Latham	lathamc@lynnschools.org	O: 781-593-1680 C: 781-953-3352
2 <i>Tom Larobino</i>	Tom Larobino	larobinoT@lynnschools.org	O 781-477-7220 C: 508-982-7962
3 <i>Rich Cowdell</i>	Rich Cowdell	cowdellr@lynnschools.org	O: 781-477-7360 C: 617-538-2821
4 <i>Jaye Warry</i>	Jaye Warry	warryj@lynnschools.org	O: 781-593-1680 Ext. 3144 C:
5 <i>Sue Rowe</i>	Sue Rowe	rowes@lynnschools.org	O: 781-593-1680 Ext. 3144 C:
6 <i>Michael Donovan</i>	Michael Donovan	mdonovan@lynnma.gov	O: 781-598-4000 C: 617-212-7274
7 <i>Edward T. Calnan</i>	Ed Calnan	edcalnan@gmail.com	C: 617-548-1325
8 <i>John Ford</i>	John Ford	j.e.ford@verizon.net	O: 617-722-2430 C: 781-789-4455
9 <i>Richard Fortucci</i>	Richard Fortucci	RFortucci@LynnMA.gov	O: 781-586-6904 C: 781-910-5407
10 <i>Charles White</i>	Charles White	Cwhite@LynnMA.gov	O: 781-586-6924 C: 781-346-2971

Thurgood Marshall Middle School, Lynn, MA

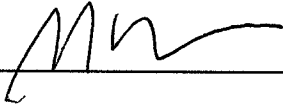

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Sign-In List

Location: Staff Development Room, Lynn Voc-Tech Annex, 90 Commercial St.

10:30 AM

Signature	Name	E-Mail Address	Contact Info / Phone #
	Darren Cyr	tyoung@lynnma.gov	O: 781-760-7246 C:
	Patrick Santerre	santerre2@gmail.com	P: 781-405-0457
	Gene Raymond	graymond@rda-design.com	O: 781-421-3480 C: 781-561-5270
	Alex Liouzas	aliouzas@rda-design.com	O: 781-421-3480 C: 617-947-8576
	Jeff Luxenberg	JLuxenberg@joslinlessor.com	O: 617-744-3118 C: 617-293-6106
	Lynn Stapleton	lstapleton@joslinlessor.com	O: 617-744-3128 C: 508-269-0457