

**LYNN PUBLIC SCHOOLS**  
**Administrative Offices**  
**90 Commercial Street**  
**Lynn, MA 01905**

**Nineteenth Regular Meeting of the School Committee**  
**Thursday, December 8, 2011 at 7:00 p.m.**

**Members present:** Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford, Mr. Spirito  
Mr. Starbard, Mayor Kennedy

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Mr. Iarrobino, Secretary of the School Committee  
Attorney Mihos

The Mayor opened the meeting with a salute to the flag followed by a moment of silence

**NECROLOGY**

1. Daniel Horgan, retired School Committee Attorney on November 28, 2011
2. Dennis A. Trainor - custodian on November 29, 2011
3. Russell W. Perry – custodian on November 29, 2011

**MINUTES**

1. Policy Sub-Committee on October 27, 2011

Mr. Starbard made a motion to accept the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

2. Curriculum Sub-Committee on October 27, 2011

Ms. Capano made a motion to accept the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

3. Sixteenth Regular Meeting on October 27, 2011

Ms. Capano made a motion to accept the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

4. Personnel Sub-Committee on November 10, 2011

Ms. Capano made a motion to accept the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

5. Finance Sub-Committee on November 10, 2011

Ms. Capano made a motion to accept the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

6. Seventeenth Regular Meeting on November 10, 2011

Ms. Capano made a motion to accept the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

## **PRESENTATION**

1. Students Performing Christmas Carols – Joseph Picano

Mr. Joseph Picano, Director of Fine Arts, thanked the Committee for allowing the students to perform. He also thanked Superintendent Latham, Deputy Superintendent Warry and Attorney Mihos for helping keep the string program going. He noted that over 500 students are currently involved in the string program. The students performed various songs of the Christmas season.

2. Allison Kurpiel essay finalist from Classical High School in the 11<sup>th</sup> Annual MIAA Student Sportsmanship Essay/Multimedia contest on the subject: *“How Can Student-Athletes Make A Difference in the Community.”*

Mayor Kennedy introduced Ms. Allison Kurpiel, essay finalist from Classical High School. Dr. Latham congratulated Ms. Kurpiel for her award.

3. Lynn English High School has been selected to receive the 2011 Stand Up Award for outstanding anti-bullying program.

Mayor Kennedy introduced Lynn English High School Principal Thomas Strangie who indicated that Lynn English was one of five schools out of 30 who were recipients of the 2011 Stand Up Award.

4. Lynn Vocational Technical Institute Awards

a. Skills USA – Fall State Leadership Conference

Lynn Vocational and Technical Institute Director Paradis introduced three students who attended the November 2011, Skills USA Fall State Leadership Conference. They provided a brief overview of the conference which stressed the areas of teamwork, leadership and community service. LVTI students presented their project on the final day of the conference and were awarded a Gold Medal, a Silver Medal, and six were awarded a Leadership Pin Award.

b. 2011 Vocational School Super Bowl Champions

LVTI Director Paradis introduced the LVTI Champion Football team and Coach James Runner. Mayor Kennedy congratulated the team for their outstanding success.

c. Boys Soccer Team won the State Vocational Super Bowl for Soccer—Fall 2011.

LVTI Director Paradis introduced the LVTI Champion Soccer team and Athletic Director John Skaedas. Mayor Kennedy congratulated the team for their outstanding success.

Director Paradis recognized the LVTI Cross Country team. Five runners were named to the *Lynn Item* All Star Cross Country Team.

Director Paradis introduced Jonathan Flores, a winner of the Lyon’s Speech competition this year. Jonathan will participate in the next round of competition which will be held in January.

Mayor Kennedy congratulated LVTI students for their success in Leadership, Football, Soccer and Cross Country Track.

5. Certificates of Academic Excellence:

Classical High School

Kathy Tran  
Leslie Lim

English High School

Thanh Bui  
Jacqueline Ma

Lynn Vocational Technical Institute

Geysa Cabreja  
Asthma Guled Adan

6. Prospectus for Innovation Schools – Juli Ierardi

Superintendent Latham indicated that this issue will be rescheduled at a later date.

**ELECTIONS/APPOINTMENTS**

1. Michael Geary, Wakefield, Assistant Director of Curriculum & Instruction—Health, effective November 28, 2011.

## **UNFINISHED BUSINESS**

1. Deputy Superintendent Position (tabled S.C. April 28, 2011)

Ms. Capano made a motion to remove from the Table the Deputy Superintendent position. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	No
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Discussion ensued with Ms. Coppola speaking in opposition to committing funds to this position due to the year being half over.

Mr. Starbard indicated that this position was voted on and approved at a Committee meeting earlier this year.

Mr. Starbard noted that a vote to amend the posting was tabled and the Committee will have to vote on the amendments.

Mr. Starbard made a motion to post the Deputy Superintendent position with amendments by the Personnel Sub-Committee on April 28, 2011. Seconded.

Discussion ensued. Attorney Mihos explained the procedure regarding making amendments.

Mr. Ford voiced support for adding Doctorate Preferred. He noted that any other wording would limit the pool of candidates for this position.

Mr. Ford made a motion to add the amendment Doctorate Preferred to the posting of the Deputy Superintendent position. Seconded.

Discussion ensued with Mayor Kennedy indicating that she researched this issue and found that most communities use the word “doctorate preferred.” She agreed with Mr. Ford’s assessment that requiring a doctorate would limit the pool of candidates.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	No
Ms. Coppola	No
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	No
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to add an amendment to this posting to omit the 5-years experience as principal and/or as an administrator in an urban district, Qualification No. 4 and revert to original wording of Qualification No. 4.

Discussion ensued with Ms. Coppola voicing opposition to this amendment. She emphasized that this requirement would be a good quality that would bring something good to the job. Mr. Starbard noted that accountability has changed and the principals today are under a lot more pressure. He stated that this position would benefit from having experience as a principal. Mr. Ford suggested that the wording say “preferred” instead of a mandate.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	No
Ms. Coppola	No
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	No
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to approve the job description as amended of the position of Deputy Superintendent. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes

Ms. Carrasco	No
Ms. Coppola	No
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	No
Mayor Kennedy	Yes

Motion passed.

## COMMUNICATIONS

None Listed.

## NEW BUSINESS

### 1. Vitamin D Survey, Ford School – Mr. Starbard

Mr. Starbard made a motion to invite Tufts University to present to the School Committee when their Vitamin D Survey Grant becomes available. Seconded.

Discussion ensued with Ms. Coppola voicing support for this survey. Dr. Latham noted that School Committee approval is needed because this survey requires drawing blood from students. The Tufts researcher agreed that Committee approval is required.

Mayor Kennedy invited Nurse McNulty and Marianne O'Connor to speak to the Committee regarding the Vitamin D Survey by Tufts University. A statement from Dr. Levine emphasized the following:

- formal mechanism to keep the primary care clinician in the loop
- identify children with relevant medical problems
- Identify medications the child is on.

Nurse McNulty stated that the logistics of having a parent present when drawing the child's blood and the question of how to deliver the Vitamin D to the child's home. It was noted that this is a 2-year study that must be done during the winter.

## Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes

Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

## 2. Superintendent's Evaluation – Mr. Starbard

Ms. Capano noted that this is the last regular meeting of the School Committee. She felt that, with Mr. Spirito leaving the Committee, it would be inappropriate to hold an evaluation without him. She requested this evaluation of the Superintendent be done before the end of the calendar year.

Mr. Ford spoke regarding the need for the Superintendent to place the goals in line with the Categories of the evaluation instrument.

Ms. Capano made a motion to accept the goals of the Superintendent. The Superintendent will plug the goals into the appropriate categories of the evaluation instrument within one week. A date will be set to hold the evaluation before the end of this calendar year. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	No
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to hold the Superintendent's evaluation on Wednesday, December 21, 2011 at 6:00 p.m. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes

Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

3. Vote to approve AFSCME Local 1736 Contract

Ms. Capano made a motion to approve the contract with Local 1736. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Committee members signed the contract.

4. Ratification of votes taken in Policy Sub-Committee meeting

a. Canning Policy

No votes were taken.

5. Ratification of votes taken in Personnel Sub-Committee meeting

a. Assistant Director of Curriculum & Instruction – Science

Ms. Capano made a motion to approve the posting of the Assistant Director of Curriculum & Instruction—Science. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes



Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

b. Assistant Director of Curriculum & Instruction – Instructional Technology,

Ms. Coppola made a motion to approve the posting of the Assistant Director of Curriculum & Instruction—Instructional Technology.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

c. Confidential Secretary

Ms. Coppola made a motion to approve the posting of a Confidential Secretary position.  
Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

d. PC LAN Technician

Ms. Coppola made a motion to approve the posting of a PC LAN Technician position.  
Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

e. Principal Computer Operator (Data Entry)

Ms. Coppola made a motion to approve the posting of a Principal Computer Operator position. Seconded.

<b>Roll Call Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Spirito	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

The following positions did not require a vote.

- f. ESL Support Teacher
- g. Social Studies Teacher
- h. Special Education teacher

6. Field Trip Request

- a. Ford School to Philadelphia, Pennsylvania – June 10 – 12, 2012

Ms. Capano made a motion to approve the Ford School Field Trip to Philadelphia, Pennsylvania on June 10-12, 2012. Seconded.

Motion passed on a unanimous voice vote.

7. Vote to cancel School Committee meeting December 29, 2011 (Christmas Vacation)

Ms. Capano made a motion to cancel the School Committee meeting of December 29, 2011. Seconded.

Motion passed on a unanimous voice vote.

## **INFORMATION**

### 1. December 1, 2011 Enrollment Report

Provided for information only.

### 2. Superintendent's Report

Ingalls All-Day Kindergarten

“Closing the Achievement Gap” by Paul Reville, Secretary of Education, *Lynn Item* article dated December 5, 2011.

“Gateway Cities” Agenda by Governor Deval Patrick—new strategies to close the achievement gaps in education

MSBA Statement of Interest—Pickering Middle School

Unfunded mandates—transportation for Lynn's homeless students is \$191,000  
This may be reimbursed. Memo from State Auditor Suzanne M. Bump,  
December 5, 2011

Innovation School Prospectus—screening committee

Urban Superintendent's Network, meeting of December 2, 1011—Dropout-related issues

Lynnway Walmart, \$100 gift cards and two BMX Bicycles to Marshall Middle School

A motion from the floor was made to adjourn at 9:35 p.m. Seconded.

Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

ADOPTED S.C. - 1-12-12