

**LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, Massachusetts 01905**

**Tenth Regular Meeting of the School Committee
Thursday, May 31, 2012 at 7:10 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Mr. Gallo, Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. Walter A. Cuffe, Jr., former Teacher and Guidance Counselor on May 30, 2012

MINUTES

1. Ninth Regular Meeting – May 10, 2012

Mr. Starbard made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

PRESENTATIONS

1. Fine Arts students receiving awards in the Greater Lynn Arts and Crafts Society Art Show

Nicole Kuleszka – 1st place

Christa Martin – 2nd place

Ellis Hobby – 3rd place

Mayor Kennedy and Superintendent Latham congratulated the students for their awards from the Greater Lynn Arts and Crafts Society Art Show.

2. The Lynne M. O'Connell Law Day Award to Maura Durgin-Scully and Staff of Fecteau-Leary Jr./Sr. High School.

Mayor Kennedy and Superintendent Latham congratulated Principal Maura Durgin-Scully and the Fecteau-Leary staff for being the recipient of the Lynne M. O'Connell Law Day Award.

3. 2012 MA School Counselors Association (MASCA) Torch Award: Rising Star to Johanna Smith at Lynn Vocational Technical Institute.

Mayor Kennedy and Superintendent Latham congratulated Johanna Smith, Guidance Counselor at LVTI, for being chosen the recipient of the 2012 MA School Counselors Association Torch Award.

Ms. Capano made a motion to suspend the rules and move the presentation by Ms. Meechin of the Data Center to be heard after the George F. Laubner awards. Seconded.

Motion passed on a voice vote.

4. George F. Laubner Academic and Leadership Awards – Middle and Elementary School students (Sponsored by Lynn Business/Education Foundation - presented by Gail Thomas, Vice President & John Laubner).

Ms. Gail Thomas and Mr. John Laubner presented the following students with the George F. Laubner Academic and Leadership Award:

Middle Schools

Breed Middle School

Marshall Middle School

Pickering Middle School

Fecteau-Leary Middle School

MacKayla Beaton

Jonathan DeAzevedo

Haylee Denham

Desiree Baez

Elementary Schools

Aborn

Brickett School

Callahan School

Cobbet School

Connery School

Christine Duran

Dylan Sok

Daniel Kazimierczyk

Carlos Bamaca Gomez

Perry Phaen

Elementary Schools (Continued)

Drewicz School	Janine Galdamez-Osorio
Ford School	Noah Deputat
Harrington School	Tayshawn Lowe
Hood School	Sabrina Leng
Ingalls School	Alexandra Barrera
Lincoln-Thomson School	Kayla Morrill
Lynn Woods School	John DiFilippo
Sewell-Anderson School	Ciara Collins
Shoemaker School	Gianna Viene
Sisson School	Marisa Perguson McCarthy
Tracy School	Joshua Jean Charles
Washington School	Marc Marquez

Mayor Kennedy, Superintendent Latham and the members of the Lynn School Committee congratulated the students on their awards.

Mayor Kennedy called a recess at 7:35 p.m. to allow the audience to view the students' work which was on display in the Committee room.

The Committee resumed the regular meeting at 7:40 p.m.

5. Gradebook Software implementation – Emily Meechin, Data Center

Ms. Emily Meechin, Data Center, presented a PowerPoint presentation on the benefits of Gradebook eSchool Plus. This program includes the following: a student information system and Teacher Access Center (TAC) for attendance, grades, interim progress reports and class assignments. Averages are available at any time during the marking period.

The proposed District Electronic Gradebook will Integrate with eSchool and will be accessed through TAC. English High School has been using the software as a pilot program this year. Ms. Meechin noted that the information will be encrypted by Symantec and VeriSign Authentication Services.

The cost for this encryption software is \$1,000 for one year. Ms. Meechin requested the Committee purchase a 2-year agreement with VeriSign.

6. Mr. Joseph Picano – Fine Arts Director

Mr. Joseph Picano, Fine Arts Director presented awards from NAMM Foundation to Mayor Kennedy, Superintendent Latham, Deputy Superintendent Warry and Deputy Superintendent Rowe.

UNFINISHED BUSINESS

1. Request for Executive Session – Contracts
 - a. Contract negotiations with non-union personnel
(1) Superintendent
 - b. Discuss strategies with respect to collective bargaining
(1) Vice Principals

Ms. Capano made a motion to hold the Executive Session at the end of the meeting. Seconded.
Motion passed on a unanimous voice vote.

NEW BUSINESS

1. LVTI Requests – Ms. Paradis
 - a. 2012 Annual GAC/PAC Report – Ralph Jamieson

As required by law, the 2012 annual General Advisory Committee/Parent Advisory Committee (GAC/PAC) Report was presented to the Committee by Mr. Ralph Jamieson. LVTI Director Paradis praised the GAC/PAC for all their hard work in preparing this report.

- b. Request from Precision Machining to remove unwanted machinery at LVTI in order to make room for reorganization for September 2012.

LVTI Director Paradis introduced Mr. Michael Pickering, Precision Machining who presented a request to remove unwanted machinery to make room for the new Machine Shop which will start in September 2012.

Mr. Starbard made a motion to approve the request by Precision Machining to remove unwanted machinery at LVTI. This is subject to the approval of the Purchasing Department. Seconded.

Motion passed on a unanimous voice vote.

- c. Request to refurbish equipment and prepare room for September 2012

Mr. Starbard made a motion to allow LVTI to refurbish the equipment in the Machine Shop. Seconded.
Motion passed on a unanimous voice vote.

Mayor Kennedy passed the gavel to Vice Chair Capano and left at 8:40 p.m.

2. Field Trip Requests

a. Canobie Lake Park, Salem, NH requests:

(1) Pickering Middle School on June 8, 2012

Mr. Starbard made a motion to approve the Pickering Middle School field trip of June 8, 2012. Seconded. Motion passed on a unanimous voice vote.

(2) Breed Middle School on June 6, 2012

Mr. Starbard made a motion to approve the Breed Middle School field trip of June 6, 2012. Seconded. Motion passed on a unanimous voice vote.

(3) Breed Middle School on June 11, 2012

Mr. Starbard made a motion to approve the Breed Middle School field trip of June 11, 2012. Seconded. Motion passed on a unanimous voice vote.

(4) Marshall Middle School on June 7, 2012

Mr. Starbard made a motion to approve the Marshall Middle School field trip of June 7, 2012. Seconded. Motion passed on a unanimous voice vote.

b. Nature's Classroom in Freedom, NH requests:

(1) Lincoln-Thomson on October 1 - 5, 2012

Mr. Starbard made a motion to approve the Lincoln-Thomson School field trip of October 1 - 5, 2012. Seconded. Motion passed on a unanimous voice vote.

(2) Aborn School on October 1 - 5, 2012

Mr. Starbard made a motion to approve the Aborn School field trip of October 1 - 5, 2012. Seconded. Motion passed on a unanimous voice vote.

(3) Sisson School on October 1- 5, 2012

Mr. Starbard made a motion to approve the Sisson School field trip of June 1 - 5, 2012. Seconded. Motion passed on a unanimous voice vote.

c. Connery School to Chunky's Cinema, Pelham, NH to see "Madagascar 3" on June 11, 2012

Mr. Starbard made a motion to approve the Connery School field trip of June 11, 2012. Seconded. Motion passed on a unanimous voice vote.

d. Lynn Woods to York Zoo, Maine on June 14, 2012

Mr. Starbard made a motion to approve the Lynn Woods field trip of June 14, 2012. Seconded.
Motion passed on a unanimous voice vote.

e. LVTI field trip to Hampton Beach on June 5, 2012.

Mr. Starbard made a motion to approve the LVTI field trip of June 5, 2012. Seconded.
Motion passed on a unanimous voice vote.

3. Home Schooling Requests

a. School Year 2011 – 2012

(1). Eddy-Donatelli family, one child – Grade 7

Mr. Gallo made a motion to Table. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

b. School Year – 2012 – 2013

(1) Bradley family, one child – Grade 10

Mr. Starbard made a motion to approve the home schooling request by the Bradley family. Seconded.
Motion passed on a unanimous voice vote.

(2) Henry family, one child – Grade 4

Mr. Starbard made a motion to approve the home schooling request by the Henry family. Seconded.
Motion passed on a unanimous voice vote.

(3). Ramos-Hayes family, one child – Grade 3

Mr. Starbard made a motion to approve the home schooling request by the Ramos-Hayes family.
Seconded. Motion passed on a unanimous voice vote.

4. Summer Programs – Mrs. Coppola

Mr. Coppola requested information on summer programs.

Dr. Warry provided an overview of each of the following programs being offered this summer by the Lynn Public Schools.

1. Early Childhood and Elementary
2. Early Literacy Matters (ELM) at Harrington
3. Harrington School Redesign Extended-Year program
4. Connery School Redesign Extended-Year program
5. Cobbet Summer program
6. Regional Summer Programs at Brickett, Shoemaker and Tracy schools
7. Ford Summer program
8. Tutorial in Place at Gregg House, YMCA (Lynn, Saugus, Peabody), Boys' and Girls' Club, Girls' Inc. and North Shore Children's Daycare.
9. Centerboard
10. Middle School programs
11. Grade 6 Orientation Days at Marshall, Pickering and Breed
12. Helping with Transitions at Breed
13. Transitions at Marshall
14. MIT program for middle school girls
15. Endicott College program
16. High School programs
17. Camp RAM at LCHS
18. Camp Bulldog at LEHS
19. College Readiness at Classical
20. AP Boot Camp at Classical
21. Summer Enrichment program at LVTI
22. Summer of Support at Fecteau-Leary
23. Grade 9 Orientation Days at English, Classical and LVTI
24. Special Needs Programs
 - a. COACH at LEHS and Shoemaker
 - b. Teams at Ingalls
 - c. Program Continue at Sewell-Anderson
 - d. Pinecrest at Breed
 - e. Camp Friendship at LVTI

Mayor Kennedy returned at 8:50 p.m.

5. IBM Software agreement

The Lynn Public Schools was selected to participate in IBM's Reading Companion web-based literacy grant program.

Mr. Ford made a motion to approve the IBM Software Agreement. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

6.. Gradebook software implementation

Mr. Starbard made a motion to approve the Gradebook Software implementation and authorize the Superintendent to sign a 2-year agreement at \$900/year. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

7. Job Posting – Director of School Nursing

Mr. Starbard made a motion to post the position of Director of School Nursing. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

8. Ratification of votes taken by the Finance Sub-Committee meeting of May 31, 2012 regarding the KnowAtom Science program.

No votes were taken.

COMMUNICATIONS

1. USDA Fresh Fruit and Vegetable Program – Connery and Harrington Schools
2. Italian Community Center of Greater Lynn, Inc. – offering 1 or 2 \$1,000 scholarships

Ms. Capano made a motion to accept the Donation from the Italian Community Center of Greater Lynn, Inc. Seconded. Motion passed on a unanimous voice vote.

INFORMATION

1. Superintendent's Report
 - Graduation schedule provided
 - Essex County Community Foundation \$200,000 grant to purchase SMART Boards
 - NSCC to pilot with LCHS Sophomores "Early High School Model"
 - Harrington Redesign Grant awarded
 - Connery Redesign grant not yet approved
 - MSBA meeting regarding Project Manager Approval for Marshall's Owners Project Manager
 - FY 2013 proposed Budget will be provided to Committee members on Friday, June 8, 2012
 - Principals participated in the Massachusetts Commission Against Discrimination course

Ms. Capano made a motion to go into Executive Session for the purpose of Contract negotiations with non-union personnel (1) Superintendent; and discuss strategies with respect to collective bargaining (1) Vice Principals at 9:40 p.m. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to resume the regular meeting at 9:50 p.m. Seconded.
Motion passed on a unanimous voice vote.

Ms. Capano made a motion to approve the vice principals contract extension for a salary increase of 0% for 2010, 0% for 2011, 2.5% for 2012 and 2.5% for 2013.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Committee members signed the vice principals' contract.

A motion from the floor was made to adjourn at 10:00 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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**Lynn Public Schools
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Finance Sub-Committee of the School Committee
Thursday, May 31, 2012 at 6:30 p.m..**

Members present: Ms. Carrasco, Chair
Mr. Gallo
Mr. Starbard

Observing: Ms. Capano, Mr. Ford, Ms. Coppola, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Ms. Carrasco presided.

Item 1: KnowAtom

The Chair called the meeting to ask the Superintendent why this program is being dropped. Ms. Carrasco noted that there was a great increase in the MCAS science scores after students participated in this program. She also stated that many parents have voiced support for keeping this program.

Mr. Ford voiced concern over the cost of this program.

Superintendent Latham stated that, due to the hands-on nature of the program and the technical equipment required, it is very expensive. Currently there are eight schools using KnowAtom.

Mayor Kennedy spoke of the possibility of using highly qualified teachers in the District to cover this material.

The Superintendent indicated that teachers are exploring ways to duplicate the KnowAtom program.

Discussion ensued regarding the need for the Superintendent to explore ways to continue the KnowAtom program.

Superintendent Latham indicated that the School Department is considering asking the General Electric Company for help.

No votes were taken.

Mr. Starbard made a motion to adjourn at 6:50 p.m. Seconded.
Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - 6/14/12