

**LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, MA 01905**

**Fourth Special Meeting of the School Committee
Thursday, August 2, 2012 at 6:38 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford, Mr. Gallo
Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

Mayor Kennedy opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. Doug Wilson, retired Teacher, Vice Principal, July 28, 2012.

MINUTES

1. Building & Grounds Sub-Committee – June 28, 2012
2. Twelfth Regular Meeting – June 28, 2012

Ms. Capano made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

APPOINTMENTS/ELECTIONS

1. Elementary School Principal appointments:
 - a. Irene Cowdell, Lynn – Ingalls School

- b. Patricia Muxie, Melrose – Aborn School
 - c. John Licorish, Mattapan – Washington School
2. Middle School Principal appointments:
- a. Julie Louf, Peabody – Breed Middle School
 - b. Kevin Rittershaus, Lynn – Pickering Middle School
3. High School appointments:
- a. Carol Conway – SPED Department Head – English High School
 - b. Justina Alicudo – Head Girls’ Soccer Coach – Classical High School

UNFINISHED BUSINESS

1. Vote on FY13 Budget

Ms. Capano made a motion to approve the Superintendent’s FY 13 proposed budget. Seconded.

Discussion ensued with Mr. Starbard voicing concern over the need to have the salary changes reflected in this budget. Attorney Mihos stated that the Committee may make an amendment to the budget to reflect the changes that have been made.

Ms. Capano made a motion to suspend the rules to allow Mr. Jaeger to speak. Seconded. Motion passed on a unanimous voice vote.

Mr. Jaeger spoke regarding the per student funding and the energy costs for the individual schools. He stated that he understands that he did not have all the information the disbursement of Title I funds when he was reviewing the on-line budget. Mayor Kennedy indicated that Title I letters are sent to all students in Title I schools.

Ms. Capano made a motion to amend the budget to reflect the salary increase in the Superintendent’s contract. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Starbard made a motion to amend the budget to reflect the raises given to the principals. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to approve the FY 13 Budget as amended. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	No
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

2. Contracts for Execution.

a. Superintendent's contract

Ms. Capano made a motion to accept Superintendent Latham's contract as presented. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	No
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

b. Human Resource Director – Barbara Rafuse

Ms. Capano made a motion to accept Human Resource Director, Barbara Refuse's contract as presented .
Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

NEW BUSINESS

1. Requests to Home School for 2012-13 school year:

a. Rice family – 2 children – Grades 8 and 12

Ms. Capano made a motion to approve the request from the Rice family to Home School 2 children.
Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

b. Bene family – 2 children – Grades 3 and 5

Ms. Capano made a motion to approve the request from the Bene family to Home School 2 children.
Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

2. Ratification of votes taken in Grants Sub-Committee – Reorganization of Grants Department, Approval of new Grants Manager position.

Mr. Gallo made a motion as unanimously voted on in the Grants Sub-Committee meeting of August 2, 2012 to refer to the Personnel Sub-Committee the proposed posting of the Grants Manager position. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Gallo made a motion to ratify the vote taken in the Grants Sub-Committee meeting of August 2, 2012 to direct the Superintendent to prepare a contract for a Coordinator of Private Partnerships position and to send to the Personnel Sub-Committee for an RFP. Seconded.

Discussion ensued with Mayor Kennedy suggesting that this be sent to the Personnel Sub-Committee.

Mr. Gallo withdrew this motion.

Mr. Gallo made a motion to refer to the Personnel Sub-Committee an RFP for the position of Coordinator of Private Partnerships. Seconded.

Motion passed on a unanimous voice vote.

2. Transfer of the Administration Building to the Bennett Street Property.

Ms. Capano made a motion to transfer the Administrative Offices to Bennett Street. Seconded.

Discussion ensued.

Ms. Capano withdrew her motion.

Ms. Capano made a motion to refer the issue of moving the Administrative Offices to Bennett Street to the Building & Grounds Sub-Committee. Seconded.

Motion passed on a unanimous voice vote.

COMMUNICATIONS

1. Maggio Custom Refinishing – donation of a Mason & Hamlin Piano valued at \$13,500.

Ms. Capano made a motion to accept the donation of a piano from Maggio Custom Refinishing. Seconded.
Motion passed on a unanimous voice vote.

Mayor Kennedy asked Mr. Iarrobino to send a thank you letter to Maggio Custom Refinishing.

INFORMATION

1. Superintendent's Report

- Hathaway Charter School closing
- MSBA Report regarding LVTI repairs
- MSBA July 24, 2012 meeting regarding Marshall Middle School
- Fallon School construction update
- Washington School—painting of the auditorium
- Sisson & Pickering summer repairs
- LVTI to be used as a temporary location for Marshall students
- Administration Offices to move by June 2013
- DOE Sequestering of funds
- Internet access for low income families
- Massachusetts Unclaimed Property—found \$3,000
- School Threat Response System—Officer Ferrari, Coordinator
- Summer Program update
- 18 Grade 5 students to attend the Boston Symphony Orchestra at Tanglewood
- Adult Education Program update

Ms. Coppola made a motion to adjourn at 7:40 p.m. Seconded.

Motion passed on a unanimous voice vote.

**LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Public Hearing on the FY 13 Budget
Lynn School Committee
Thursday, August 2, 2012 at 6:05 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Mr. Gallo, Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The FY 13 Budget Hearing began with a salute to the flag and a moment of silence.

Mayor Kennedy requested those wishing to speak in support of the FY 13 Budget to come forward. This request was repeated three times. No one spoke in support of the budget.

The Mayor declared the FY 13 Budget Hearing for those in favor of the budget closed.

Mayor Kennedy asked those wishing to speak in opposition to the FY 13 Budget to come forward.

The following speakers came before the Committee to speak in opposition to the proposed FY 13 Budget.

1. Stanley Wortring
2. Jesse Jaeger
3. Victor Lopez
4. Chaly Lopez

5. Natasha Mejie-Maddey
6. Tarik Mejie Mahoney

Mayor Kennedy asked those wishing to speak in opposition to the FY 13 Budget to come forward. She repeated this three times. No one else spoke in opposition to the budget.

The Mayor declared the FY 13 Budget Hearing for those in opposition to the budget closed.

The Mayor declared the FY 13 Public Hearing on the FY13 Budget closed.

A motion from the floor was made to adjourn at 6:33 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - 9/13/12

**Lynn Public Schools
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Grants Sub-Committee of the School Committee
Thursday, August 2, 2012 at 5:15 p.m.**

Members present: Mr. Gallo, Chair
Ms. Capano
Mr. Ford

Observing: Ms. Carrasco, Ms. Coppola, Mr. Starbard

In attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Gallo presided.

Item 1: City of Lynn, Grants Writer

Mr. Gallo informed the Committee that the City of Lynn has a new Grant Writer, Mr. Donald Arthur.

Item 2: Grants Department Reorganization

- a. Superintendent Latham informed the Committee of the retirement of the Grants Administrator. She explained that this is a good opportunity to reorganize the Grants Department.
- b. Posting of Grants Manager Position

Superintendent Latham provided the Committee with a draft of the job description of this position.

Mr. McHugh explained the differences between the current job and the Grants Manager position.

Mr. Ford made a motion to accept the Grants Manager position and refer to the Personnel Subcommittee. Seconded.

Roll Call

Member	Vote
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Ms. Capano	Yes
Mr. Ford	Yes
Mr. Gallo	Yes

Motion passed.

Item 3: Coordinator of Private Partnerships (Fundraiser)

Chairman Gallo passed the gavel to Ms. Capano

Mr. Gallo explained that the purpose of this position is to search out private sources of funding to invest in the public schools. He noted that private foundations often support local school districts.

Mr. Gallo made a motion that the Superintendent be directed to prepare a contract for a Coordinator of Private Partnerships. The RFP will be brought to the full Committee for approval. Seconded.

Discussion ensued with Mr. Ford suggesting that the salary be performance-based. The Superintendent stated that this will give the private sector an opportunity to support the public schools.

Roll Call

Member	Vote
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Ms. Capano	Yes
Mr. Ford	Yes
Mr. Gallo	Yes

Motion passed.

Ms. Capano made a motion to adjourn at 6:00 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - 9/13/12