

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts

Personnel Sub-Committee Meeting
Thursday, September 25, 2014 at 6:15 p.m.

Members present: Ms. Coppola, Chair
Ms. Carrasco
Ms. Capano

Observing: Mr. Ford, Mr. Gallo, Mr. Starbard

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Coppola presided.

Item 1: Posting of the position of principal at the Ford Elementary School and Marshall Middle School.

Ms. Capano made a motion to approve the posting of the position of principal at the Ford Elementary School and Marshall Middle School. Seconded.
Motion passed on a unanimous voice vote.

A motion from the floor was made to adjourn at 6:16 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

Nab

Adopted by School Committee on October 9, 2014

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts

Policy Sub-Committee Meeting
Thursday, September 25, 2014 at 6:34 p.m.

Members present: Mr. Starbard, Chair
Mr. Ford
Mr. Gallo

Observing: Ms. Capano, Ms. Carrasco, Ms. Coppola

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Starbard presided.

Item 1: Wellness Policy — Food Allergies

The Chair called a recess at 6:35 p.m.

The Committee resumed the meeting at 6:37 p.m.

Superintendent Latham provided an overview of the ongoing discussions between the medical profession and the School Department regarding the seriousness of allergies.

Mr. Gallo made a motion to Table. Seconded.

Motion passed on a unanimous voice vote.

Item 2: Tuition for out of town students

Superintendent Latham provided Committee members with a copy of a proposed motion regarding tuition for out of town students.

Mr. Gallo made a motion to Table. Seconded.

Motion passed on a unanimous voice vote.

A motion from the floor was made to adjourn at 6:43 p.m. Seconded.

Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

nab

Adopted by School Committee on October 9, 2014

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Fourteenth Regular Meeting of the School Committee
Thursday, September 25, 2014 at 7:00 p.m.

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford, Mr. Gallo
 Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
 Dr. Warry, Deputy Superintendent
 Ms. Rowe, Deputy Superintendent
 Mr. McHugh, School Business Administrator
 Attorney Mihos
 Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

A. Marion R. Harmer – retired teacher on August 24, 2014

MINUTES

1. Buildings and Grounds Sub-Committee on September 11, 2014
2. Curriculum Sub-Committee on September 11, 2014
3. Policy Sub-Committee on September 11, 2014.
4. Thirteenth Regular Meeting on September 11, 2014

Ms. Capano made a motion to approve the above-listed minutes. Seconded.
 Motion passed on a unanimous voice vote.

APPOINTMENTS AND ELECTIONS

1. Anthony Frye – Program Specialist at Ingalls School - effective August 25, 2014
2. Dr. Elisa Guzman-Hosta – Bilingual Psychologist - effective September 5, 2014
3. David Angelli - Interim Program Specialist at Marshall Middle School - effective September 8, 2014
4. Cristina Garcia – Family Engagement Translation Services Specialist effective September 15, 2014
5. John Laubner – Interim Principal at Harrington School effective - September 15, 2014
6. Jennifer Lawton Wortman, RN, BSN – School Nurse election

Ms. Capano nominated Jennifer Lawton Wortman to the position of School Nurse.

Roll Call

Member	Vote
Ms. Capano	Jennifer Wortman
Ms. Carrasco	Jennifer Wortman
Ms. Coppola	Jennifer Wortman
Mr. Ford	Jennifer Wortman
Mr. Gallo	Jennifer Wortman
Mr. Starbard	Jennifer Wortman
Mayor Kennedy	Jennifer Wortman

Jennifer Wortman was elected to the position of School Nurse.

NEW BUSINESS

1. Field Trip Request – Aborn School to Nature’s Classroom – Hancock, NH - October 6-10, 2014

Ms. Capano made a motion to approve the Aborn School field trip request to Nature’s Classroom on October 6-10, 2014. Seconded. Motion passed on a unanimous voice vote.

2. Requests to Home School for 2014-2015

- a. Sozanski family – 1 child – Grade 1

Ms. Capano made a motion to approve the request from the Sozanski family to Home School 1 child for 2014 - 2015. Seconded.

Motion passed on a unanimous voice vote.

- b. McGovern family – 1 child – Grade 11

Ms. Capano made a motion to approve the request from the McGovern family to Home School 1 child for 2014 - 2015. Seconded.

Motion passed on a unanimous voice vote.

3. Northshore Education Consortium (NEC) – Board Member Appointment for 2014 - 2015

Mr. Gallo made a motion to appoint Dr. Latham to the Board of the Northshore Education Consortium Collaborative. Seconded.

Motion passed on a unanimous voice vote.

4. Ratification of votes taken in the Personnel Sub-Committee Meeting: Postings for Ford and Marshall Principal

No votes were taken.

5. Ratification of votes taken in the Policy Sub-Committee Meeting: Wellness Policy – Food Allergies

No votes were taken.

6. Ratification of votes taken in the Policy Sub-Committee Meeting: Tuition for out of town students

No votes were taken.

7. Request for Executive Session to discuss strategies with respect to collective bargaining relative to Local 1037 Teacher’s Union.

Ms. Capano made a motion to suspend the rules and hold the Executive Session to discuss strategies with respect to collective bargaining relative to Local 1037 Teacher’s Union at the end of the meeting. Seconded.

Motion passed on a unanimous voice vote.

UNFINISHED BUSINESS

1. Superintendent’s Evaluation

Mayor Kennedy called each Committee member for their evaluation of the Superintendent.

PROFESSIONAL PRACTICE

Roll Call

Member	Goal 1
Ms. Coppola	Some Progress
Ms. Carrasco	Some Progress
Mr. Ford	Significant Progress
Mr. Starbard	Met
Mr. Gallo	Met

Roll Call

Member	Goal 2
Ms. Coppola	Significant Progress
Ms. Carrasco	Met
Mr. Ford	Met
Mr. Starbard	Did Not Meet
Mr. Gallo	Some Progress

Ms. Capano Met
Mayor Kennedy Met

Ms. Capano Significant Progress
Mayor Kennedy Significant Progress

Roll Call

Member Goal 3
Ms. Coppola Significant Progress
Ms. Carrasco Met
Mr. Ford Met
Mr. Starbard Met
Mr. Gallo Exceeded
Ms. Capano Met
Mayor Kennedy Met

Roll Call

Member Goal 4
Ms. Coppola Did Not Meet
Ms. Carrasco Some Progress
Mr. Ford Met
Mr. Starbard Met
Mr. Gallo Exceeded
Ms. Capano Exceeded
Mayor Kennedy Met

Roll Call

Member Goal 5
Ms. Coppola Did Not Meet
Ms. Carrasco Some Progress
Mr. Ford Met
Mr. Starbard Met
Mr. Gallo Significant Progress
Ms. Capano Significant Progress
Mayor Kennedy Some Progress

STANDARD 1: Instructional Leadership

Roll Call

Member I - B
Ms. Coppola Needs Improvement
Ms. Carrasco Needs Improvement
Mr. Ford Proficient
Mr. Starbard Proficient
Mr. Gallo Exemplary
Ms. Capano Proficient
Mayor Kennedy Proficient

Roll Call

Member I - D
Ms. Coppola Proficient
Ms. Carrasco Proficient
Mr. Ford Proficient
Mr. Starbard Proficient
Mr. Gallo Exemplary
Ms. Capano Proficient
Mayor Kennedy Proficient

Roll Call

Member Overall Rating
Ms. Coppola Needs Improvement
Ms. Carrasco Proficient
Mr. Ford Proficient
Mr. Starbard Proficient
Mr. Gallo Exemplary
Ms. Capano Proficient
Mayor Kennedy Proficient

STANDARD 2: Management & Operations

Roll Call

Member II - A
Ms. Coppola Needs Improvement

Roll Call

Member II - B
Ms. Coppola Needs Improvement

Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Needs Improvement
Mr. Gallo	Proficient
Ms. Capano	Proficient Plus
Mayor Kennedy	Exemplary

Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Needs Improvement
Mr. Gallo	Proficient
Ms. Capano	Proficient
Mayor Kennedy	Needs Improvement

Roll Call

Member	Overall Rating
Ms. Coppola	Needs Improvement
Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Needs Improvement Plus
Mr. Gallo	Proficient
Ms. Capano	Proficient
Mayor Kennedy	Proficient

STANDARD 3: Family & Community**Roll Call**

Member	III A
Ms. Coppola	Unsatisfactory
Ms. Carrasco	Unsatisfactory
Mr. Ford	Proficient
Mr. Starbard	Proficient
Mr. Gallo	Proficient
Ms. Capano	Proficient
Mayor Kennedy	Proficient

Roll Call

Member	III B
Ms. Coppola	Needs Improvement
Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Proficient
Mr. Gallo	Proficient
Ms. Capano	Proficient
Mayor Kennedy	Proficient

Roll Call

Member	Overall Rating
Ms. Coppola	Needs Improvement
Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Proficient
Mr. Gallo	Proficient
Ms. Capano	Proficient
Mayor Kennedy	Proficient

STANDARD 4: Professional Culture**Roll Call**

Member	IV - A
Ms. Coppola	Proficient
Ms. Carrasco	Proficient
Mr. Ford	Exemplary
Mr. Starbard	Proficient
Mr. Gallo	Exemplary

Roll Call

Member	IV - E
Ms. Coppola	Needs Improvement
Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Proficient
Mr. Gallo	Exemplary

Ms. Capano Proficient
 Mayor Kennedy Exemplary

Ms. Capano Exemplary
 Mayor Kennedy Proficient

Roll Call

Member	Overall Rating
Ms. Coppola	Proficient
Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient Plus
Mr. Starbard	Proficient
Mr. Gallo	Exemplary
Ms. Capano	Proficient Plus
Mayor Kennedy	Proficient

End-of-Cycle Summative Evaluation Report: Superintendent

Step 3

Roll Call Member	Overall Summative Performance
Ms. Coppola	Needs Improvement
Ms. Carrasco	Needs Improvement
Mr. Ford	Proficient
Mr. Starbard	Proficient
Mr. Gallo	Exemplary
Ms. Capano	Proficient
Mayor Kennedy	Proficient

COMMUNICATIONS AND INFORMATION

1. Correspondence from Camp Fatima
2. MSBA Progress Report – August 30, 2014
3. Superintendent's Report
 - MCAS Update
 - Update Goals
 - School Meetings
 - APTT at Harrington, Hood, Sewell-Anderson, Shoemaker, Marshall, Classical, Tracy and Lincoln-Thomson
 - Overview Analysis of MCAS scores by school and district

Ms. Capano made a motion to go into executive Session at 8:25 p.m. to discuss strategies with respect to collective bargaining relative to Local 1037 Teacher's Union. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes

Ms. Carrasco	Yes
Ms. Coppola	Conflict
Mr. Ford	Conflict
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to resume the regular meeting at 8:39 p.m. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	No Vote
Mr. Ford	No Vote
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to ratify the Teacher's Union contract as presented. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Abstain
Mr. Ford	Abstain
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

A motion from the floor was made to adjourn at 8:43 p.m. Seconded.

Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

Nab

Adopted by School Committee on October 9, 2014