

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts 01905**

**REVISED - MINUTES – PAGE 7**

**Second Regular Meeting of the School Committee**  
**January 30, 2014 at 7:00 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola Mr. Ford, Mr. Gallo, Mr. Starbard  
Mayor Kennedy

In Attendance: Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

Mayor Kennedy opened the meeting with a moment of silence and a salute to the flag.

**NECROLOGY**

1. Ronald Ackerman, retired teacher on January 9, 2014
2. Kelly J. Gray, former teacher aide on January 12, 2014
3. Florence T. Cole, former teacher aide on January 17, 2014
4. Mary T. Shachok, former teacher aide on January 17, 2014

## MINUTES

1. Curriculum Sub-Committee on January 16, 2014
2. Athletic Sub-Committee on January 16, 2014
3. Policy Sub-Committee on January 16, 2014
4. Second Special meeting on January 16, 2014

Mr. Starbard made a motion to approve the above-listed minutes. Seconded.

Motion passed on a unanimous voice vote.

## PRESENTATION

1. Officer Robert Ferrari, School Security Systems

Officer Ferrari presented the following:

Detailed 2013 completed projects list

2013/2014 School Emergency Operations Plan — Lockdown Drill Report

EasyLobby Secure Visitor Management Solutions — software/hardware

## APPOINTMENTS/ELECTIONS

1. Debra Johnson, Confidential Secretary to Deputy Superintendent Rowe, effective February 4, 2014

Provided for information only.

2. Marietta Collins, RN, BSN, MBA, School Nurse election

Ms. Capano made a motion to elect Marietta Collins to the position of School Nurse. Seconded.

Mayor Kennedy asked for a roll call to elect a School Nurse.

### Roll Call

Member	Vote
Ms. Capano	Marietta Collins
Ms. Carrasco	Marietta Collins
Ms. Coppola	Marietta Collins
Mr. Ford	Marietta Collins
Mr. Gallo	Marietta Collins
Mr. Starbard	Marietta Collins
Mayor Kennedy	Marietta Collins

Marietta Collins was elected to the position of School Nurse

### 3. Kerry Molloy, RN, BSN, School Nurse election

Ms. Capano made a motion to elect Kerry Molloy to the position of School Nurse. Seconded.

Mayor Kennedy asked for a Roll Call to elected a School Nurse.

#### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Kerry Molloy
Ms. Carrasco	Kerry Molloy
Ms. Coppola	Kerry Molloy
Mr. Ford	Kerry Molloy
Mr . Gallo	Kerry Molloy
Mr. Starbard	Kerry Molloy
Mayor Kennedy	Kerry Molloy

Kerry Molly was elected to the position of School Nurse.

#### **NEW BUSINESS**

##### 1. Requests for Field Trip:

- a. Lynn Woods School, Ellen Fritz, to Nature's Classroom, Charlton, MA, September 29, 2014 - October 3, 2014.

Ms. Coppola made a motion to approve the Lynn Woods School field trip to Nature's Classroom, Charlton, MA on September 29, 2014 - October 3, 2014. Seconded.

Motion passed on a unanimous voice vote.

##### 2. Motion to rescind vote on Screening Committee Procedure changes taken on January 16, 2014.

Ms. Capano made a motion to rescind vote taken on January 16, 2014 meeting regarding Screening Committee Procedure Changes. Seconded.

#### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Capano made a motion to refer the Screening Committee Procedures to the Policy Sub-Committee. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

3. Ratification of votes taken in the Curriculum Sub-Committee meeting: Math requirements for graduation on January 30, 2014.

Ms. Capano made a motion to ratify the vote taken at the Curriculum Sub-Committee meeting of January 30, 2014 regarding math requirement for graduation, to allow the Superintendent to put together a committee to study this issue. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

4. Ratification of votes taken in the Grants Sub-Committee Meeting regarding 501 (c) (3) status on January 30, 2014.

Mr. Gallo made a motion to ratify the vote taken at the Grants Sub-Committee on January 30, 2014 to refer to counsel, the review of the legality of, and the subsequent production of, a prospective agreement by and between the Lynn Public Schools and the Lynn Business Education Foundation by which the Lynn Business Education Foundation would avail its 501 (c)

(3) designation to the Lynn Public Schools by virtue of becoming a conduit or fiscal agent to the Lynn Public Schools for various grant opportunities, and to request production of a fiscal agency agreement.

### Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed

5. Votes to submit Statement of Interest (SOI) to the Massachusetts School Business Authority (MSBA) for the Accelerated Repair Program.

Director of Inspectional Services, Michael Donovan gave an overview of this program.

Ms. Capano made a motion to submit the following Statement of Interest (SOI):

**Resolved:** Having convened in an open meeting on January 30, 2014, the Lynn School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14, 2014, for the E.J. Harrington Elementary School, located at 21 Dexter Street, 01902, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

Replacement of existing roof with a new EPDM roof with three inches of insulation allowing for reduced heat loss, increased energy conservation and overall reduced energy consumption as a priority Statement of Interest for the MSBA Accelerated Repair Program for 2014.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Seconded.

### Roll Call

Member	Vote
Ms. Capano	Yes

Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Gallo made a motion to submit the following Statement of Interest (SOI):

**Resolved:** Having convened in an open meeting on January 30, 2014, the Lynn School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 14, 2014, for the Connery Elementary School, located at 50 Elm Street, 01905, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

Replacement of existing roof with a new EPDM roof with three inches of insulation allowing for reduced heat loss, increased energy conservation and overall reduced energy consumption as a priority Statement of Interest for the MSBA Accelerated Repair Program for 2014.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

### **INFORMATION**

## 1. Update on District Focus Area #8: Special Population

Jess McLaughlin and Cheryl Meninno, SPED Director spoke about the Universal Design for Learning (UDL) program

## 2. Superintendents Report/Goals Update:

Goal 1: This month I have visited LVTI for their Open House, Harrington for the presentation of Nila Webster's book, and Breed for both the All-City Band concert and the All-City String concert

Goal 2: Rick Held is working on curriculum science units for Grades K and 2 and the middle school content units that review the standards and support Know Atom. He has created the content review for grades 3 through 5 to support the standards and Know Atom. He is also supporting the engineering program in the four pilot schools.

II-B-2 Eva O'Malley is monitoring progress and development on licensure renewal and has sent out a notice to all employees. She will be holding a workshop for renewal on Monday, February 10, 2014 at 100 Bennett Street.

Goal 3: Completed.

III-B-2 The APTT program is doing exceptionally well, and we have given the go-ahead to Jennifer Wu to expand the program next year to **additional** schools. Jennifer is working on the plan as we speak.

Goal 4: With the release of the 2013 graduation and drop-out data, we are preparing a report that we will present at the February 12, 2014, Lynn School Committee meeting

III-A-2 Although the city did not receive the Working Cities Grant, we are collaboration once again on a grant for early childhood education. Michelle Flynn is working with our community agencies on this grant.

On Wednesday, Principals Strangie and Constantino joined me at NSCC's Danvers campus to welcome new President Patricia Gentile, President Gentile was introduced by NSCC Board member Jim Ridley. Our collaborations with NSCC are extensive. I presented a wish to expand our Early College High School program, and programs that support courses after high school in both academic as well as vocational pursuits.

This week I was joined by Kim Powers, Mike Geary, Shannon Gardner, Catherine Perry at a presentation sponsored by the MASS Mentoring Coalition and United Way. I said a few words emphasizing the importance of Mentoring for our students and noting the need for more mentors. The benefits include improving absenteeism, reducing the drop-out rate, deepening partnerships, and contributing to district effectiveness.

Goal 5: I will present this guide at a future meeting.

A motion from the floor was made to adjourn at 8:10 p.m.  
Seconded. Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted: February 27, 2014

**Revised Minutes Adopted by School Committee on March 27, 2014**