

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts

**Policy Sub-Committee Meeting and a
Committee of the Whole Meeting**
Thursday, October 13, 2016 at 6:15 p.m.

Members present: Ms. Capano, Chair
Ms. Gately
Mr. Nicholson

Observing: Ms. Carrasco, Mr. Ford

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Dr. Tutwiler, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Capano presided.

Item 1: Attendance Policy

Mr. Nicholson spoke about the need for input from the principals regarding the current Attendance Policy. The Chair introduced Lynn Classical High School Principal Constantino, Lynn English High School Principal Strangie and Lynn Vocational Technical Institute Principal Buontempo. All of the principals indicated that the current policy is working well and did not recommend any changes be made. No vote was taken.

Item 2: Facilities Usage

Discussion ensued regarding splitting the cost of custodial services between the groups renting space.

Mr. Nicholson made a motion to accept the Facilities Usage Policy and recommend to the full Committee. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Gately	Yes
Mr. Nicholson	Yes

Motion passed.

A motion from the floor was made to adjourn at 6:45 p.m. Seconded.
Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted: October 27, 2016

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Fifteenth Regular Meeting of the School Committee
Thursday, October 13, 2016 at 7:13 p.m.

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford, Ms. Gately
Mr. Nicholson, Mayor Kennedy

Student Advisory Committee: Tommy Rojas, LCHS

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Dr. Tutwiler, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. Francis Reichardt – retired teacher on September 24, 2016

MINUTES

1. Policy Sub Committee Meeting on September 29, 2016
2. Fourteenth Regular Meeting on September 29, 2016

Ms. Capano made a motion to approve the above-listed minutes. Seconded. Motion passed on a unanimous voice vote.

APPOINTMENTS / ELECTIONS

1. Deborah DeMala – Program Specialist at Callahan Elementary School effective September 26, 2016

PRESENTATION

None Listed.

UNFINISHED BUSINESS

None Listed.

NEW BUSINESS

1. Field Trip Request:

- a. Breed All Stars to Surf's Up, Nashua, NH – October 12, 2016

Ms. Capano made a motion to approve the above-listed Field Trip to Nashua, NH on October 12, 2016. Seconded. Motion passed on a unanimous voice vote

2. Translation Services – Mr. Nicholson

The Chair introduced Maureen Horgan, Compliance Officer and Guillermo Cinelli, Family Engagement and Translation Services Specialist, who presented an overview of the resources available including the LPS WEB Site with translations in Arabic, Haitian-Creole, Khmer and Spanish.

3. Ratification of votes taken in the Policy Sub-Committee: Attendance Policy – Facilities Usage

Ms. Capano made a motion to ratify the motion made in the Policy Sub-Committee meeting of October 13, 2016 and approve the amended Facilities Usage Policy. Seconded.

ROLL CALL

Name	Vote
Ms. Capano,	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Ms. Gately	Yes
Mr. Nicholson	Yes
Mayor Kennedy	Yes

Motion passed.

4. Request for Executive Session to discuss strategies with respect to collective bargaining with the Administrators Association relative to a Memorandum of Agreement.

A motion from the floor was made to hold the Executive Session at the end of the meeting. Seconded. Motion passed on a unanimous voice vote.

5. Ratification of votes taken in the Executive Session relative to the Memorandum of Agreement

This vote will be held at the end of the meeting.

COMMUNICATION AND INFORMATION

1. Student Advisory Committee Schedule
2. Superintendent's Report
 - International Walk to School Day was last Wednesday, Dr. Latham walked with Sisson, and many of our students were walking.
 - Fundraiser for the Teachers' Union Literacy Project on October 19 from 3 – 9 p.m. at the Porthole Restaurant.
 - Gene Raymond presented our plan to the Facilities Assessment Sub-Committee of the MSBA in preparation for presentation to the whole Board on November 9, 2016.
 - Patricia Capano has been selected to receive MASC's Division IX All-State School Committee 2016 Award. The Award will be presented at the MASC/MASS 2016 Joint Conference in Hyannis on November 4.

- The *Equity Lab Charter School* has been invited to submit a final application to ESE.

PERSONNEL

RETIREMENTS - Administrators

1. Karen C. Twomey, assigned to Guidance and Director of LEEP Program at LEHS, Retirement eff. 1/3/17.

LEAVE OF ABSENCE - Administrators

1. Amanda Curtis, assigned to ELL Department Head at Classical, unpaid Maternity Leave of Absence eff. 9/6/16 thru 5/1/17.

LEAVE OF ABSENCE – Teachers

1. Victoria Jackowski, assigned to ESL at Cobbet, unpaid Marriage Leave of Absence eff. 11/4/16 thru 11/18/16.
2. Katherine Kench, assigned to Special Ed at Harrington, unpaid Marriage Leave of Absence eff. 11/9/16 thru to 11/21/16.
3. Jennifer Smith, assigned, to Gr. 2 at Washington, paid Family Medical Maternity Leave of Absence eff. 9/19/16 thru to 12/15/16.
4. Mark Flaherty, assigned to PE at Classical, paid Paternity Leave of Absence eff. 1/3/17 thru 2/15/17 using 31 days paid.

RETIREMENT - Teachers

1. Catherine Perry, assigned to School Social Worker, retirement eff. 12/31/16.
2. Russell Waldron, assigned to ESL History at Classical, retirement eff. 6/30/17.

ASSIGNMENTS - Teachers

1. Beth Webber, assigned to Long-Term Sub Gr. 4 at Tracy, eff. 9/12/16. Non Certified.
2. Tonya Peterson, assigned to Long-Term Sub ESL at Harrington, eff. 9/7/16. Certified.
3. Joseph Pascucci, assigned to Long-Term Sub Special Ed at Classical, eff. 9/12/16. Non Certified.
4. Scott Fiore, reassigned from Building Sub to long-term sub PE at Classical, eff. 9/7/16. Non Certified.
5. Brianna Ricci, assigned to Long-Term Sub Gr. 2 at Washington, eff. 10/3/16. Certified.
6. Sean Micheli, assigned to SEI Math at Fecteau-Leary, eff. 10/11/16. Certified
7. Josilyn DeMarco, assigned Special Ed. at Fecteau-Leary, eff. 9/9/16. Non Certified.
8. Stephanie Geller, assigned to Long-Term Sub ADK at Lincoln Thomson, eff. 10/24/16. Certified.
9. Cecilia Detrich, assigned to ELL Science at Marshall, eff. 9/30/16. Certified.
10. Joseph Mastrocola, assigned to Instructional Tech. at Fecteau-Leary, eff. 9/6/16. Certified
11. Andrea Calamita, assigned to Building Sub at Connery, eff. 10/4/16. Non Certified
12. Alfonse Femino, reassigned from Building Sub at Connery to Building Sub. at LEHS, eff. 10/4/16. Non Certified.

TEACHER AIDE – Retirement

1. Gladys Pagan-Laboy – assigned to TMMS, retirement eff., 10/7/16.
2. Deborah Dancewicz, assigned to Callahan, retirement eff., 10/28/16.

TEACHER AIDE – Resignation

1. Alycin Zall – assigned to ECC, resignation eff., 10/3/16.

Ms. Capano made a motion to go into Executive Session at 7:48 p.m. to discuss strategies with respect to collective bargaining with the Administrators Association relative to a Memorandum of Agreement.
Seconded

ROLL CALL

Name	Vote
Ms. Capano,	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Ms. Gately	Yes
Mr. Nicholson	Yes
Mayor Kennedy	Yes

Motion passed.

The Committee returned to the regular meeting at 8:32 p.m.

Mr. Ford made a motion to ratify the motion made in Executive Session to accept the Administrators Associations Memorandum of Agreement as presented. Seconded.

ROLL CALL

Name	Vote
Ms. Capano,	Yes
Ms. Carrasco	Yes
Ms. Coppola	No
Mr. Ford	Yes
Ms. Gately	No
Mr. Nicholson	Yes
Mayor Kennedy	Yes

Motion passed.

A motion from the floor was made to adjourn at 8:35 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted: October 27, 2016