

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts

**Buildings & Grounds Sub-Committee Meeting and a
Committee of the Whole Meeting**
Thursday, May 25, 2017 at 6:15 p.m.

Members present: Mr. Ford, Chair
Ms. Coppola
Ms. Gately

Observing: Ms. Capano, Ms. Carrasco, Mr. Nicholson

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Dr. Tutwiler, Deputy Superintendent
Mr. McHugh, School Business Administrator
Thomas Iarrobino, Secretary of the School Committee
Attorney Mihos

Chairman Ford presided.

Item 1: Custodial Assignments for Use of Buildings

Ms. Coppola made a motion to suspend the rules and allow for public input. Seconded.
Motion passed on a voice vote.

Mr. Ford introduced Inspectional Services Department Commissioner Donovan who provided an overview of the procedures used to staff the buildings as per the contract with the Custodians Union, Local 1736.

Item 2: Capital Repair Plans for Summer

Inspectional Services Department Commissioner Donovan indicated that the lead and copper in the water will be addressed with the replacement of drinking fountains as well as the removal of asbestos in the school buildings. Commissioner Donovan noted that Safety was always a priority.

Mr. Donovan further indicated that while he has a limited budget this year, initial projects include door replacements at Drewicz, window repairs at English and miscellaneous roof repairs across the district will be underway immediately. Also, some heat pump replacements will occur in the boiler areas at a few schools. Any urgent matters that affect safety will be dealt with as they arise.

Item 3: Repair plans for Pickering Middle School

Mr. Donovan noted that the Pickering roof is leaking and this issue is being addressed. There are no other specific plans at this time, beyond that, given the magnitude of what could be spent.

Item 4: LVTI Roof

Mr. Donovan noted that the LVTI roof repairs have been scheduled to be done during the coming weekends.

A motion from the floor was made to adjourn at 6:54 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted: June 8, 2017

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Tenth Regular Meeting of the School Committee
Thursday, May 25, 2017 at 7:05 p.m.

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Ms. Gately, Mr. Nicholson and Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Mr. McHugh, School Business Administrator
Mr. Iarrobino, Secretary of the School Committee
Attorney Mihos

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence

NECROLOGY

None Listed.

MINUTES

1. Buildings and Grounds Sub-Committee on May 11, 2017
2. Ninth Regular meeting on May 11, 2017

Ms. Capano made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

APPOINTMENTS / ELECTIONS

1. Dr. Sabrina Quintana – Assistant Director of Curriculum and Instruction for Music – effective June 22, 2017.

PRESENTATIONS

1. George F. Laubner Academic and Leadership Awards – Middle and Elementary School Students (Sponsored by Lynn Business/Education Foundation – presented by Gale Thomas, President & John Laubner)

Mayor Kennedy and Superintendent Latham presented the awards to the following students:

Aborn	Taryn Bagan
Brickett	Emma Mrndzic

Callahan	Gracemar Ramos
Cobbet	James Gomes Goncalves
Connery	Isabel Medina
Drewicz	Janier Rodriguez
Fallon	Christopher Rodriguez
Ford	Geraldine Mendez
Harrington	Jihane El Garroudi
Hood	Vladimir Rivera
Ingalls	Cindy Rodas Escobar
Lincoln-Thomson	Andy Ly
Lynn Woods	Camille Mendonca
Sewell-Anderson	Liam Ward
Shoemaker	Andrew Potter
Sisson	Joel Maggs
Tracy	Eswin DeLeon
Washington (STEM)	Jesiln Lazu
Breed	Jaydin DeArco
Marshall	Alejandra Gomez
Pickering	Emeline LeJeune
Fecteau-Leary	Sierra Osorio

UNFINISHED BUSINESS

1. Budget Timeline (Tabled on April 13, 2017)

A motion from the floor was made to remove from the Table. Seconded. Motion passed on a unanimous voice vote.

Mayor Kennedy asked Mr. Peter Caron, Lynn City Financial Officer to provide the Committee with budget information. Mr. McHugh, School Business Administrator, indicated that he will continue working on the numbers with Mr. Caron. No vote was taken.

2. Sale of former Marshall Middle School at 19 Porter Street. (Tabled on May 11, 2017)

Ms. Coppola made a motion to remove from the Table. Seconded. Motion passed on a unanimous voice vote.

Ms. Coppola made a motion to suspend the rules and allow City Councilor Cyr and City Attorney Lamanna to answer questions from Committee members. Seconded. Motion passed on a unanimous voice vote.

Councilor Cyr and Attorney Lamanna answered questions from Committee members.

Ms. Gately made a motion to approve the transfer of Marshall Middle School at 19 Porter Street to the City of Lynn, City Council Public Property Committee (1) Minimum price of \$4 million - minimum bid (2) Time Line of 1 year completion (3) Add School Committeeman John Ford to an RFP Committee. Seconded.

Ms. Coppola made a motion to Table. Seconded.

Roll Call

Member	Vote
Ms. Capano	No
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Ms. Gately	Yes

Mr. Nicholson Yes
Mayor Kennedy No

Motion passed.

NEW BUSINESS

1. Field Trip requests:

- (a) LVTI – SkillsUSA to National SkillsUSA Leadership and Skills Conference – Louisville, KY,
June 19 through June 24, 2017

Ms. Capano made a motion to approve the above-listed field trip to Louisville, Kentucky. Seconded. Motion passed on a unanimous voice vote.

2. Request to accept donation of \$3900 from Code Ship, Inc. to Fecteau-Leary Jr./Sr. High School New Pre-K structure for SY18 – Dr. Catarius

Ms. Capano made a motion to approve the donation of \$3,900 from Code Ship, Inc. Seconded. Motion passed on a unanimous voice vote.

3. New Pre-K Structure for SY 18

Dr. Catarius, Acting Administrator of Special Education, presented an overview of the Special Education Services being offered under this new program.

Ms. Capano requested this be sent to the Curriculum Sub-Committee for review. No action was taken.

3. Police Academy

Ms. Coppola asked why this program had been cancelled. Mayor Kennedy noted a lack of available police officers to run the program during the summer. No action was taken.

4. Ratification of votes taken in the Buildings and Grounds Sub Committee of May 25, 2017.

- (a) Custodial assignments
- (b) Capital repairs
- (c) Repairs for Pickering Middle School
- (d) LVTI roof

No votes were taken.

COMMUNICATIONS AND INFORMATION

1. Marshall Middle School – Progress Report as of 4/30/17
2. Pickering Middle School – Progress Report as of 4/30/17
3. Superintendent's Report

- High School and Middle School Graduation Schedules
- All City String Spring Concert
- All City Band spring Concert
- Aborn School Assembly
- Memorial day Events provided for information
- Annual Elementary Track and Field at Manning field

- Thank You to Bill Terlickey and the North Shore Navigators Baseball Organization who will host our elementary schools with a day at the Ball Park including lunch on Wednesday, June 7, 2017
- Last day of school is Monday, June 26, 2017 - Half Day
- Raw Arts has painted a mural at the Shoemaker School--Official unveiling on June 7, 2017 at 6:15 p.m.

PERSONNEL

ASSIGNMENTS - Teachers

1. Erin Williams, assigned from Bldg Sub at Classical to Long-Term Sub. Itinerant Elem PE eff. 4/24/17. Non Certified.
2. Catherine Foster, assigned to Long-Term Sub. Gr. 1 at Connery, eff. 4/24/17. Non Certified.
3. Lisa Curtis, assigned to Temp Bldg. Sub. at Harrington, eff. 5/16/17 thru 5/26/17.
4. Emily Geaney, assigned to Long-Term Sub. Gr. 4 at Cobbet, eff. 5/22/17. Non Certified.
5. Erin Williams, assigned to Long-Term Sub. Integ. Pre-School at ECC, eff. 5/1/17.
6. Robert Liberge, assigned to Temp. Bldg. Sub. at Classical, eff. 5/11/17.
7. Anthony Perillo, assigned to Bldg. Sub. position at LVTI, eff. 5/30/17.
8. Ruth Griffin, assigned to Long-Term Sub. Special Ed. at Tracy, eff. 4/24/17 thru 5/12/17. Certified.

LEAVE OF ABSENCE - Teachers

1. Danielle DeLisio, assigned to Gr. 4 at Cobbet to amend Paid Maternity Family Medical Leave of Absence eff., 5/17/17 thru the end of the year June, 2017
2. Joseph Cook, assigned to Art at Marshall, paid Paternity Family Medical Leave Absence eff. 5/9/17 thru 6/16/17, for 28 days.
3. Andrea Smith, assigned to ELA at Breed, paid Maternity Family Medical Leave of Absence eff. 5/26/17 thru 10/2/17. 40 days paid.
4. Kathryn Overhoff, assigned to Special Ed at Harrington, paid Family Medical Maternity Leave of Absence eff. 10/2/17 thru 12/18/17. 32 days paid. Approximately 20 days unpaid.
5. Erin O'Neill, assigned to Itinerant Elementary Art, Paid Maternity Family Medical Leave of Absence eff. at the start of school September thru the end of the School Year June 2018. Using 35 paid days.
6. Brant Duncan, unassigned, unpaid Leave of Absence for School Year 2017/2018 to serve union official for AFT Massachusetts.
7. Catherine Griffin, assigned to Reading at Pickering, unpaid Leave of Absence eff. 4/3/17 thru the end of the year June, 2017.
8. Angelisa Cole, assigned to SEI/History amendment to Maternity Family Medical Leave of Absence from 5/1/17 to 4/24/17 thru to end of September, 2017.
9. Kristen Williams, assigned to Reading at Harrington, amendment to Maternity Family Medical Leave of Absence, from 2/27/17 extending to 5/26/17.
10. Cara Conlon, assigned to Special Ed. Chairperson, Family Medical Maternity Leave of Absence, eff. 9/5/17 thru 12/4/17.
11. Brian LaPierre, unassigned, unpaid Leave of Absence, eff. September thru the end of the school year June, 2018.

RESIGNATIONS - Teachers

1. Beth Lucia, assigned to Gr. 5 at Washington, resignation eff. 6/30/17.
2. Joseph Conlon, assigned to Hockey Coach, resignation eff. 5/12/17.

3. Veronica Cooke, RN assigned to School Nurse at Hood, resignation eff. end of the school year June, 2017.
4. Emily Lann, assigned to Latin at Classical, resignation eff., 6/30/17.
5. Jakobi Gorham, assigned to Instruct Tech at Marshall, resignation eff., 6/30/17.
6. Laura Proctor, assigned to Itinerant ESL at Cobbet, resignation eff., 6/30/17
7. Jason Jimenez, assigned to Bldg Sub at LVTI, resignation eff, 5/10/17.

RETIREMENT - Teachers

1. Mason Heuston, assigned to Auto Tech at LVTI, retirement eff., 6/30/17.
2. Patricia Kane, assigned to PE at Ingalls, retirement eff., 6/30/17.

LEAVE OF ABSENCE - Administrators

1. Lauren Phelps, assigned to Guidance at Breed, Unpaid intermittent Family Medical Leave of Absence eff. 4/26/17.

RETIREMENTS - Clerical

1. Christine Miller, assigned to Clerk Typist at Lincoln Thomson, retirement eff. 7/3/17.

RETIREMENTS - Lunch Aides

1. Lois Branden – assigned to Ingalls, Retirement eff., 5/4/17.
2. Linda Roberts – assigned to Lynn Woods, Retirement eff., 4/16/16.

RESIGNATIONS -Lunch Aides

1. Chanelle Clark – assigned to Hood, Resignation eff., 5/8/17.
2. Kimi Denning – assigned to Lynn Woods, Amended Resignation date from 12/31/16 to 5/16/17.

A motion from the floor was made to adjourn at 9:40 p.m. Seconded. Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee.

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Adopted: June 8, 2017