

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts 01905**

**Second Special Meeting of the School Committee**  
**Thursday, March 1, 2018 at 7:00 p.m.**

**Members present:** Mr. Castellanos, Ms. Coppola, Mr. Ford, Ms. Gately  
Mr. Nicholson, Mr. Satterwhite, Mayor McGee

**Student Advisor:** Nick Noyes, Fecteau-Leary Middle School

**In Attendance:** Dr. Latham, Superintendent  
Ms. Powers, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Mayor McGee presided

The Mayor opened the meeting with a salute to the flag and a moment of silence.

**MINUTES**

1. Personnel Sub-Committee meeting on February 8, 2018
2. Third Regular meeting on February 8, 2018

Mr. Satterwhite made a motion to approve the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

**APPOINTMENTS / ELECTIONS**

1. Kristen Molnar – Program Specialist at Hood Elementary School

**PRESENTATIONS**

1. First-In-Math Certificates
  - (a) Top School – Tracy Elementary
  - (b) Top Team – Ms. Schwartz – Grade 5 – Tracy Elementary
  - (c) Top Player Overall – Michael Cortez – Grade 7 – Breed
  - (d) Top Player for each grade level
    - (1) Luis Zacarias – KG – Cobbet
    - (2) Justin Diaz – 1<sup>st</sup> – Connery

- (3) Jonathan Belliveau – 2<sup>nd</sup> – Shoemaker
- (4) Ethan Gicheru – 3<sup>rd</sup> – Brickett
- (5) Dylan Nordyke – 4<sup>th</sup> – Aborn
- (6) Victor Ndukwe – 5<sup>th</sup> – Tracy
- (7) Fiter Mendez - 6<sup>th</sup> – Marshall
- (8) Michael Cortez – 7<sup>th</sup> – Breed
- (9) Mohammed Uddin – 8<sup>th</sup> - Marshall

Mayor McGee, Superintendent Latham and Shirley Albert-Benedict, Assistant Director of Mathematics presented each student with a First-In-Math Certificate and congratulated the students on their success.

Mayor McGee called for a recess at 7:24 p.m.

The meeting resumed at 7:33 p.m.

**UNFINISHED BUSINESS**

1. Election of Supervisor of Attendance (tabled 2/8/18)

Mr. Satterwhite made a motion to remove from the Table. Seconded. Motion passed on a voice vote.

Superintendent Latham explained the need to fill two Supervisor of Attendance positions.

Discussion ensued.

Mr. Ford made a motion to amend the motion made at the last meeting and add an additional position of Supervisor of Attendance. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Mr. Castellanos	Yes
Ms. Coppola	No
Mr. Ford	Yes
Ms. Gately	No
Mr. Nicholson	Yes
Mr. Satterwhite	Yes
Mayor McGee	Yes

Motion passed.

Superintendent Laham recommended Ryan McDermott to the position of Supervisor of Attendance.

Mr. Ford made a motion to hire Ryan McDermott to the position of Supervisor of Attendance. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Ms. Gately	Yes
Mr. Nicholson	Yes
Mr. Satterwhite	Yes
Mayor McGee	Yes

Motion passed.

Superintendent Latham recommended Kristin Fraher for the position of Supervisor of Attendance.

Mr. Ford made a motion to hire Kristin Fraher to the position of Supervisor of Attendance. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Ms. Gately	Yes
Mr. Nicholson	Yes
Mr. Satterwhite	Yes
Mayor McGee	Yes

Motion passed.

2. Superintendent Search – Superintendent Posting (tabled 2/8/18)

Mr. Satterwhite made a motion to remove from the Table the Superintendent Search- Superintendent Posting. Seconded. Motion passed on a unanimous voice vote.

Discussion ensued.

Mr. Ford made a motion to move forward with the posting of the position of Superintendent. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Ms. Gately	Yes
Mr. Nicholson	Yes
Mr. Satterwhite	Yes
Mayor McGee	Yes

Motion passed.

**NEW BUSINESS**

1. Field Trip requests:

- (a) Pickering – Grade 8 – Canobie Lake Park, Salem, NH on June 14, 2018

Ms. Coppola made a motion to approve the above-listed Field Trip to Canobie Lake Park on June 14, 2018. Seconded. Motion passed on a voice vote.

- (b) Aborn Elementary School

Dr. Latham indicated that the School Department is waiting on a cost estimate for the Aborn School repairs.

(c) Update on Pre-K scheduling changes

Ms. Lynn Catarius, Acting Administrator of Special Education and Jackie Gallo, Assistant Director of Early Childhood, provided an overview of the proposed changes to the Pre-K program.

Mayor McGee called a recess at 9:00 p.m.

The Committee resumed the meeting at 9:05 p.m.

(d) Paraprofessional Testing Site

Barbara Rafuse, Director of Human Resources, indicated that she has requested an application to Designate the Lynn Public Schools as a testing site. She is hoping to be able to offer the test here during April vacation.

(e) Early College High School

Shannon Gardner, Assistant Director of Humanities, provided an overview of “Gateway to College” with North Shore Community College

(f) Establishment of a “Tip Line”

Mr. Nicholson requested the establishment of a School Department “Tip Line.” It was noted that this is currently in use by the City of Lynn.

(g) National School Walkout Day – March 14<sup>th</sup>

Mr. Satterwhite made a motion to support the National School Walkout Day on March 14, 2018 for 17 minutes. Seconded. Motion passed on a unanimous voice vote.

(h) March 29<sup>th</sup> School Committee meeting

Ms. Gately made a motion to change the March 29, 2018 meeting to March 22, 2018. Seconded. Motion passed on a unanimous voice vote.

(i) School Blanket Professional Liability Insurance Application – Mr. Mihos

Ms. Coppola made a motion to approve the School Blanket Professional Liability Insurance Application and authorized the Superintendent to sign the application. Seconded. Motion passed on a unanimous voice vote.

Mr. Satterwhite made a motion to move (j) and (k) to the end of the meeting. Seconded. Motion passed on a unanimous voice vote.

(j) Request for Executive Session to discuss strategies with respect to collective bargaining relative to Local 1037 Therapist’s contract.

(k) Ratification of votes in Executive Session relative to Local 1037 Therapist’s contract

## COMMUNICATIONS AND INFORMATION

1. Enrollment Report – February 1, 2018
  2. Article from Niche.com – 100 safest school districts – Lynn #20
  3. Marshall Middle School Progress Report as of 1/31/2018
  4. Pickering Middle School Progress Report as of 1/31/2018
  5. MSBA – Final Grant Letter – Marshall Middle School
  6. Superintendent’s Report
- MASS Department of Elementary and Secondary Education Memorandum of Understanding of February 16, 2018 regarding Charter Schools.
  - District Rankings
  - Graduation Rates
  - Governor Baker presented this year’s Grant for \$398,000 to LVTI from HVAC E equipment
  - 18 Concern Choir Members from Classical High School will sing in a concert at Symphony Hall

A motion from the floor was made to adjourn at 10:03 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

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Adopted: April 12, 2018